



## Agenda item:

### Summary

<b>Report for:</b>	<b>Finance &amp; Resources Overview and Scrutiny Committee</b>
<b>Date of meeting:</b>	<b>11<sup>th</sup> September 2018</b>
<b>Part:</b>	<b>1</b>
If Part II, reason:	

Title of report:	<b>Finance &amp; Resources Performance and Risk Report Quarter 4 2017/18</b>
Contacts:	Cllr Graeme Elliot, Portfolio Holder for Finance & Resources Nigel Howcutt, Assistant Director, Finance and Resources.
Purpose of report:	To provide Committee with analysis of quarterly performance and risk management within Finance & Resources for the 1 <sup>st</sup> quarter 2018/19, April – June.
Recommendations	That Committee notes the contents of the report and the performance of Finance & Resources for Quarter 1 2018/19.
Corporate objectives:	The provision of effective financial services and the allocation of resources such as building assets and facilities management support all five of the Council's corporate objectives, with particular reference to <i>Delivering an efficient and modern council</i> and, through Revenues, Benefits and Fraud division, <i>Building Strong and Vibrant Communities</i> .
Implications:	<u>Financial</u> Contained within the body of the report.
'Value for money' implications	<u>Value for money</u> Contained within the body of the report.
Risk implications	Contained within the body of the report
Equalities implications	None
Health and safety Implications	There are no health and safety implications.
Consultees:	Group Manager (Commercial Assets & Property Development) Group Manager (Financial Services) Group Manager (Revenues, Benefits and Fraud)
Background papers:	Previous performance reports to Scrutiny.
Glossary of acronyms and any other abbreviations used in this report:	F&R OSC- Finance and Resources Overview and Scrutiny Committee.

1. Risk and Performance reports are presented to Overview and Scrutiny Committees on a quarterly basis. They provide Members with an opportunity to

scrutinise performance against a range of key indicators, and to review how the key risks facing the Services are being managed.

2. The attached appendices provide comprehensive risk and performance information for Finance & Resources for Quarter 1 of 2018/19 (April - June).

Appendix 1 – Finance & Resources Qtr 1 Operational Risk register.

Appendix 2 – Finance and Resources Qtr 1 Performance Report.

3. All scores as set out in the operational risk register at Appendix 1 have been reviewed during Quarter 1. There have been no changes to the previous quarter scoring.
4. The Performance Report, Appendix 2, highlights that 6 out of 12 KPI's have been reported as green and performance is strong, 5 are amber and are on the margins of delivery and only 1 KPI is red rated and in quarter 1 2018/19 is underperforming.
5. The KPI that is not being achieved at present is RBF06 responding to customer council tax queries within 14 days. The first quarter of the financial year is the period in which most queries are raised and the period in which the service is under the most pressure. The council tax bills for the financial year ahead are sent out and also the council tax leaflet is published and hence the most questions and queries are raised.
6. The Revenue and benefit service expects to improve the current performance on council tax queries being responded to in the second quarter.